Teacher Extended Contract Daily Work Log
For_____

Hours worked daily not to exceed 7, without prior approval.
Annual leave hours only accrue for contracts of 133 hours.
Planning time not to exceed 15% of the contracts length.

Date	Nature of the activity	Planning Time	Class Time	Cumulative Hours	# Of Students

Total Hours Worked_____+_____=_____
Double Check Cumulative

Teacher
Signature_____

Program Director
Approval Signature_____